

**BROOKS TOWN COUNCIL MEETING  
MINUTES  
Monday, August 19, 2019**

Mayor Dan Langford led the invocation and the pledge, then called the meeting to order.

Mayor: Dan Langford

Council member present: Ted Britt (arrived late)  
Scott Israel  
Brian Davis

Members Absent: Lewis Harper  
Todd Speer

Prior to tonight's meeting, the proposed Agenda for Monday, August 19, 2019 was provided via email to the Mayor and Council Members for review. Mayor Langford asked to amend the Agenda by adding an Executive Session at the end of the meeting. Councilman Brian Davis made a Motion to approve as amended; Scott Israel offered a Second. Vote was unanimous, all in favor.

Prior to tonight's meeting, the proposed Minutes of the Monday, July 15, 2019 were provided via email to the Mayor and Council Members for review. Scott Israel made a Motion to approve; Brian Davis offered a Second. Ted Britt abstained as he was absent. Vote was unanimous, all in favor.

**Public Hearing - Millage Rate** - Mayor Langford opened the Public Hearing and Town Manager, Maurice Ungaro, read the Resolution stating the recommended Millage Rate for 2019 is 0.627 mills. Mayor Langford asked for Public comment. Several Brooks citizens were present but no questions or comments were made. Mayor Langford closed the Public Hearing and asked for a vote from Council. Scott Israel offered a Motion to approve the Millage Rate as presented. Ted Britt offered a Second. Vote was unanimous, all in favor.

**New Business / Presentations / Appearances:**

**A. Resolutions - Lewis Harper** - Mr. Harper is resigning from the Brooks Town Council after 17 1/2 years. He has served continuously since 2001 as a Councilman and Mayor pro tempore. The Town of Brooks graciously thanks Mr. Harper for his years of service. Scott Israel offered a Motion for the Ratification of this Resolution; Brian Davis offered a Second. Vote was unanimous, all in favor.

**Ellen Turner Walls** - Ms. Walls has been a long-time Brooks resident with over 30 years of governmental experience. She has served as Town Manager for the past 5 years. Her knowledge and expertise have greatly helped the Town of Brooks. Brian Davis offered a Motion for the Ratification of this Resolution. Ted Britt offered a Second. Vote was unanimous, all in favor.

**B. Presentations for Appreciation of Service:** To thank Lewis Harper, Ellen Walls and Jerry Lynch for their many years of service to the Town of Brooks, Mayor Langford presented plaques. Mr. Harper and Mr. Lynch were unable to attend tonight's meeting. Ms. Walls graciously thanked Mayor and Council.

**C. Proposed Ordinance: Timber Harvesting** - Maurice Ungaro presented a proposed Ordinance for review by Mayor and Council. Mr. Ungaro recommends approval of this Ordinance to maintain compliance with state and county regulations/standards. This Ordinance will be presented and voted on in a Public Hearing at our September 2019 meeting.

**D. Mr. David Adams (Big Pigs BBQ & Catering)** - Mr. Adams is a long-time Fayette County resident. He has been in the BBQ business for many years now and also participated in our Brooks Farmers' Market. Mr. Adams is interested in setting up a food truck business within the town a few afternoons/evenings a week, preferably in the parking lot of the old fire station. After a brief discussion, Mayor and Council were in agreement that some guidelines need to be established. Mr. Ungaro will do some research and be in touch with Mr. Adams.

**E. Contract for Services - The Collaborative Firm** - The Town of Brooks has an on-going contract with the Collaborative Firm to provide professional planning services on an as-needed basis. There is no cost associated

with this contract unless services are provided. Mr. Ungaro recommends continuing this contract to offer assistance if needed. Brian Davis offered a Motion to approve continuance of this contract; Scott Israel offered a Second. Vote was unanimous, all in favor.

**Unfinished Business:** None

**Committee Reports (if any):**

**Mayor's Report** - Attended several meetings which will be discussed in Executive Session.

**Planning and Zoning** - Maurice Ungaro was present and reports no Zoning issues at this time.

**Recreation** – Mr. Holloman was present from BAR; financial information was received and distributed. Fall baseball is underway, as is football.

**Clerk's Report** - The Summer Reading Program at the library ended August 2nd. Aiden and Olivia Shockey were the overall winners and received Books-a-Million gift cards. This coming Saturday is our August Farmers' Market.

**Finance Officer's Report** - Ellen Walls presented Financial information to Mayor and Council. She is also compiling documentation for 2019 audit report. Additional responses were submitted to the EPD; waiting on response.

**Manager's Report** - Brooks sidewalk project should begin later this week or beginning of next. Meeting scheduled at 2pm this Wednesday to coordinate efforts. Qualifying is this week for 4 council positions. Josh Jones, who held a grass cutting contract with the town, has resigned. The town has purchased a mower and trailer to keep all lawn maintenance in house; this will provide higher quality service for a lower price. Attended several meetings, including GMA & GCCMA. Certified Public Manager training will continue 3 days a month through May 2020.

**Other** - None

**Any Other Business** - Mayor Langford commented that the Fayette County Chamber of Commerce will begin including municipalities. Mr. Langford and Mr. Ungaro will alternate attendance.

**Executive Session** - At this time all attendees were dismissed for Mayor and Council call Executive Session to order.

- A. Personnel
- B. Property

**Adjourn** - Scott Israel made a Motion to adjourn. Brian Davis seconded this Motion; vote was unanimous, all in favor.

Respectfully Submitted,

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Kim Bradley, Town Clerk

